

# RFP 3904: School Boundary & Redistricting Plan

## Addendum I

**Q:** Has a budget range been developed for the School Boundary & Redistricting Plan request for proposals?

**A:** Yes, a budget has been developed internally; however, the District is not disclosing this information. Per the Deliverables and Evaluation Criteria (Section 9, § 4), cost is only one component being evaluated.

**Q:** Can the School District of Lancaster provide a full list of firms who intend to submit a proposal to the RFP?

**A:** This information will be disclosed at the conclusion of the RFP process, as we do not believe that it is relevant to the submission of proposals.

**Q:** Has the School District of Lancaster conducted community engagement in the recent past that would be relevant to the School Boundary & Redistricting Plan? Is any of the feedback from this engagement publicly available, or available for review by RFP takers?

**A:** No, the District has not done any planning around our boundaries since 1986. We only have anecdotal information regarding the need for a study through staff conversations, parent phone calls, and various PTO meetings over the years.

**Q:** Will the School District of Lancaster be able to provide private school data, parochial school, cyber school, and home school data beyond what is publicly available from the Pennsylvania Department of Education?

**A:** Yes

**Q:** Does the School District of Lancaster have an approach to community meetings and community engagement in mind? In terms of format, number of attendees, target audiences, interpretation services, etc.?

**A:** Yes. The Chief of Finance and Operations will serve as the chair and lead facilitator for the meetings. Meetings will vary and last anywhere from one to two hours per session. Attendees will be up to a max of 15 committee members, inclusive of the chair, Board representatives, staff, and community.

**Q:** Can you please describe the process that would be used to provide electronic files from your transportation software and how our firm would provide new files to your transportation department for use? Can data be exported from the Transfinder system and new data imported into it? What format is the data for current bus riders and current routes in?

**A:** Data can be extracted via Excel or CSV. We would expect to import the files using the same manner as the export.

**Q:** Would bus route changes occur in only those areas of the district where redistricting has occurred, or is it expected that this would be a district-wide review of efficiencies?

**A:** No, it shall be applied district-wide. Please ensure that your proposals incorporates this analysis.

**Q:** Section 5, Objectives (4) Form a task force.... Just to clarify, you are asking the consultant to choose the task force and to organize its meetings.

**A:** No, the District will select the members of the committee/task force. The Chief of Finance and Operations will serve as the chair of the committee.

**Q:** Is there a point-advantage given for minority business enterprise type? In your scoring, I don't see where MBE figures in.

**A:** Minority Business Enterprises are not being awarded additional points in the scoring of proposals; however, this information may be used if necessary to break a tie.