

SCHOOL DISTRICT OF LANCASTER SCHOOL BOARD
Lancaster, Pennsylvania

Regular Meeting
November 17, 2009

The School District of Lancaster School Board held a regular meeting on Tuesday, November 17, 2009 at 7:00 p.m. at J.P. McCaskey High School, Lancaster, Pennsylvania. Attendance of the Board was as follows:

Mr. Patrick Snyder, President
Mr. Michael Rowen, Vice President
Mrs. Barbara Boben
Mrs. Marta Howell
Mrs. Stacey Marten
Mrs. Jacqueline McCain
Dr. Nenita Faller-Miller
Mrs. Linda Troublefield Owens
Ms. Janelle M. Simms

Officers: Mr. Pedro Rivera, Superintendent
Mr. Matt Przywara, Treasurer
Mrs. Rita Balogh, Secretary

Legal Counsel: Mr. Robert Frankhouser, Solicitor

Student Board Member: Miss Alvia Urdaneta

11/17/2009: CALL TO ORDER: The meeting was called to order at 7:10 p.m. by President Snyder. Roll call was answered by: *Directors Boben, Howell, Marten, McCain, Miller, Owens, Rowen, Simms, and Snyder – 9; Absent – 0.* The Pledge of Allegiance was recited in unison. A moment of silence was observed in memory of former Board President Cheryl McCool Miller and former teachers Margaret (Peg) Zander and Robert Louis Pollack.

11/17/2009: ADDENDUMS AND CORRECTIONS: None

11/17/2009: APPROVAL OF AGENDA: The agenda was approved by unanimous roll call vote on a motion by Director Rowen, which was seconded by Director Marten.

11/17/2009: SUPERINTENDENT’S REPORT:

Arts/Music

Lafayette Elementary School had four finalists in the Children’s Button Design for Countdown Lancaster 2010 - Joceyln Santiago, Keyla Deyne, Elisha Flores, and Jordan Marron. (The winner was from Sacred Heart).

The J.P. McCaskey Chapter of the National Honor Society inducted 46 new members (juniors and seniors) on Thursday, November 12. Requirements included: a cumulative grade point average of 3.5 or better; a responsible and respectable discipline and attendance record; faculty approval and sustained effort in the areas of

CALL TO ORDER

**ADDENDUMS AND
CORRECTIONS**

**APPROVAL OF
AGENDA**

**SUPERINTENDENT’S
REPORT**

co-curricular activities, leadership activities, community and service activities; and work experience; along with an essay. The advisors of the National Honor Society are Jane Krepp and Josh Parmer.

We would like to congratulate the following J.P. McCaskey High School students for being selected to sing in the 2010 LLMEA (Lancaster/Lebanon Music Educator's Association) Chorus Festival: Calla Grave, Maddy Scott, Kareem Anthony, Nic Cordero, Evan Grave, Fernando Lucena (chamber choir), Gilberto Vega, Alexander Gawn, Ian Sanchez, Kevin Frey (chamber choir), William Broaddus, Devin Coutreyer, Nathaniel Taylor, and Clay Stief (alternate).

We would also like to congratulate the following students for being selected to sing in the 2010 PMEA District 7 Chorus Festival: Calla Graver, Gilberto Vega, Alexander Gawn, Kevin Frey, William Broaddus, and Devin Coutreyer.

Sports

On October 26th the boys' soccer team lost a heartbreaker to Wilson High School, 2-1 on a sudden victory goal in the first overtime period. This was the soccer team's first playoff berth in over 10 years.

Senior Quichon Walker competed in the PIAA State Cross Country meet on Nov. 7th. He finished 191st out of 282 runners. His time was 18:11 for the 3.1 mile course.

Senior Leah Rutt, who competes for McCaskey as part of the cooperative agreement with Lancaster Christian, placed 4th at the PIAA State Tennis Singles Championships on November 6-7.

The McCaskey Tornado Football Team scored its first victory of the season by beating Reading, 14-10, on November 6th ending a 20-game losing streak. This win prevented Reading from qualifying for a District III Playoff berth.

The McCaskey Athletic Varsity Banquet was held Monday evening, November 16th in the J.P. McCaskey Cafeteria. Varsity letters were presented to 125 student athletes.

After School Program

The Extended Day Program, including EAP tutoring and the 21st Century Community Learning Center enrichment program will begin on Tuesday, December 1, 2009. EAP tutoring is available at all elementary and middle school buildings. The enrichment program is offered at Burrowes, Hamilton, Hand, King, Lafayette, Lincoln, Price, Ross, Washington, Wheatland, and Wickersham. EAP tutoring is available for any students who score below proficient in reading and mathematics on standardized assessments, including PSSA, DIBELS, and 4Sight. The 21st Century enrichment activities are open to all students at the buildings which offer enrichment programming. The high school offers after school programming, which includes homework support in all subjects, and tutoring in literacy and mathematics.

The District will be closed on Thursday, November 26 through Monday, November 30 for the Thanksgiving holiday. There will also be no school for Elementary and

**SUPERINTENDENT'S
REPORT (cont.)**

Middle Schools on Tuesday and Wednesday, November 24 and 25 for parent conferences.

Capital Improvement Update

After a diligent selection process which began with receipt of letters of interest from more than 50 architectural and engineering firms, tonight the Board will be selecting a firm or firms to continue our facilities Phase II Capital Improvement Program. The community can be assured that steps taken during the evaluation process by the administration and Board Committees resulted in a short list of firms capable of meeting our needs and expectations for this important undertaking.

Honoring Outgoing Board Members

As Superintendent, it has been my distinct pleasure to work with some outstanding School Board Directors. The job of a school director is not an easy one and is filled with endless meetings, phone calls, materials to read and review, and important decisions to consider. I have been fortunate to work with a dedicated Board that is open to new ideas, embraces change and growth, and enthusiastically commits itself and our district to student achievement.

This evening I wish to thank and recognize four board members who collectively served the community for a total of 26 years. Together these individuals welcomed me to this community and this job. I will recall my association with each of them with fond memories of trust and respect.

Congratulations to the following:

Mrs. Marta Howell, 4 years experience
Mrs. Jackie McCain, 4 years experience
Mr. Patrick Snyder, 6 years experience
Dr. Nenita Miller, 12 years experience

The Pennsylvania School Boards Association has a special certificate and commendation for Dr. Miller on achieving 12 years of school board experience. As a token of our appreciation for their years of dedication we have parting gifts for Mrs. Howell, Mrs. McCain, Mr. Snyder, and Dr. Miller.

11/17/2009: STUDENT BOARD REPRESENTATIVE REPORT:

MIDDLE SCHOOLS REPORT

Hand

Hand Middle School has been conducting Literacy and Math Nights to assist parents in helping their children with academic achievement. Fall sports have concluded, and tryouts for winter sports will take place later in the month. Hand had their first dance of the school year with 26% of the student body in attendance.

Lincoln

Lincoln Middle School 7th graders conducted a food drive to help those in need over the holidays. A total of 350 cans of food were collected and donated to the Water Street Rescue Mission. The 6th grade held a haunted house and dance, with the proceeds going towards funding educational field trips for the 6th grade students. Lincoln's football team was undefeated for the season.

**SUPERINTENDENT'S
REPORT (cont.)**

**STUDENT BOARD
REPRESENTATIVE
REPORT**

Reynolds

The Reynold Middle School held a youth conference on October 20th. Students and adults were involved in workshops to build stronger relationships. The topics included building relationships, drugs, violence, and gang activities, and culminated with a question and answer session. On October 27th forty Reynolds' students visited Franklin & Marshall College squash courts and facilities. Students learned about the upcoming squash program, watched the F&M squash team practice, and had the chance to hit a few squash balls themselves. On Friday, November 6th, Reynolds Middle School graciously accepted the donation of three Playstation games from Mr. Matt Stem and Fulton Elementary School. Reynolds will use these gifts as student incentives.

Wheatland

The Wheatland National Junior Honor Society was one of the four honored youth organizations in Pennsylvania selected for the Pennsylvania State Association of Township Supervisors Youth Awards. The award recognizes youth groups that make valuable and lasting contributions to improve life in Pennsylvania townships of the second class. The award program was established in honor of Milton W. DeLancey, the state association's former Executive Director, to encourage greater youth involvement in township government. Susanne Teske, Assistant Township Manager in Lancaster Township suggested that the Wheatland NJHS be nominated for their work in adopting Hamilton Park. The group has worked over the last three years raking leaves, planting flowers, selling picnic tables, and fundraising for new equipment in Hamilton Park. The group's officers met with Lancaster Township Supervisors in September to discuss the park and the group's role in keeping it clean. The award included a \$500 check to go toward the park project and recognition of the officers at the PSATS convention at Yoder's Restaurant on Monday, November 2.

Three Wheatland Middle School students attended the Pennsylvania Associate of Student Council's fall conference from November 12th through November 14th. The three-day conference focused on building leadership skills for student council representatives across the state.

HIGH SCHOOL

McCaskey's football team was able to defeat Reading, 14-10, in the last game of the season. This had all the senior team members thrilled with their first win in two years. Homecoming ended with a great game, including a sinkhole and a postponed game.

As Mr. Rivera said, the NHS induction ceremony was held last Thursday night, inducting 46 juniors and seniors.

Parent conferences were held and were well-attended, providing an opportunity for parents and teachers to meet and discuss their children.

Marching band held an exhibition at Red Lion last Saturday. It went very well, despite the cold weather.

Musical auditions for "Millie" concluded last week. Rehearsals will start in December. It's going to be a classic tap musical.

**STUDENT BOARD
REPRESENTATIVE
REPORT (cont.)**

The Field Hockey team held their banquet.

McCaskey was very pleased to host world-renowned artists Rudy Gutierrez and DK Dyson to perform for the kids. They had a presentation of Rudy Guitierrez's artwork, ranging from his CD covers for Santana to the work he's done for other artists and books, with music from DK Dyson herself.

McCaskey also reached a few milestones with five parents speaking to faculty about how they support students and teachers. It was a very good opportunity and a great time for the faculty members.

Band held their annual lock-in last Friday to celebrate the end of marching band after a great season.

Fall play continues with their practices getting ready for their performances.

I would also like to speak about block scheduling. I heard rumors over the summer that the McCaskey administration was considering changing to a block schedule, but I never believed that it was ever going to be seriously considered. After speaking to various faculty members and researching the block scheduling personally, I've concluded that if it is done, it must be done correctly with attention to all the SLCs and student needs. There will be repercussions that will not be fixable if it is not done right. One of the best things McCaskey is known for is the wonderful opportunity it offers students in the IB program. We have students transferring from other school districts just to attend the IB program. This program offers higher level education to students who may not otherwise be able to access it. As an IB diploma candidate myself, I would be horribly disappointed if this wonderful opportunity was to be taken away from future students, including my sister and even myself for my senior year. The block schedule would do this to the IB program for one main reason. The hours of instruction that will be cut. The IB program requires that each student has 150 hours of instruction. We are already pushing it with only 147 hours. If we go to a block schedule, it would go down to 135 hours. That is 15 hours short, 2-1/2 weeks of instruction time missed. That is an amount of time that will affect students' success on tests or prevent them from being eligible from taking the test. In looking at my own schedule, I would not even be able to take some classes. Students would not be able to take classes in IB who are not a part of the Honors SLC. For the higher level classes which you must take two years before you can take the test, if you do not have the 150 hours completed in one year, you cannot take the test. The music program would also suffer under this schedule. The Administration should sit down and talk with the faculty members first, because they are very disappointed, only hearing about this last Thursday.

Superintendent Rivera reassured everyone the Administration has not made a final decision about block scheduling. We are taking time to research and learn more about block scheduling to gauge if it is a good fit for the campus in all the instructional programs. As we try to build transparency, we sometimes start conversations a year or more in advance before we make a decision. No decisions have been made yet, but we will take into account IB/Honors, music and arts, and vocational labs that may require a minimum number of hours for certifications. Decisions will not have a negative

**STUDENT BOARD
REPRESENTATIVE
REPORT (cont.)**

impact on students, nor will they be made in a vacuum. We will have robust conversations involving students, teachers, parents, and community members. IB and AP programs are expanding and being offered to more students across the campus, but at the same time we have a population of students in need, and we must connect better with those students who may be struggling. A final decision will take some time.

President Snyder recognized and expressed appreciation to Dr. Kendra Saunders of Lancaster City Council for her dedication to the School District of Lancaster. Dr. Saunders has been a great conduit between Council and the district.

11/17/2009: PUBLIC COMMENTS:

Before opening the floor for public comments, President Snyder announced the Board won't entertain any comments about cheerleaders. We are contracting with an outside mediator regarding those concerns.

Superintendent Rivera added that Jonathan Mitchell has been given the task of finding an independent professional mediator outside the district. Children are suffering, and we need to think outside the box to try to resolve the issues.

Veronica Urdaneta, N. Lime St., thanked the Superintendent for his reassuring words regarding block scheduling. Please be sure that parents are involved to help resolve the issues.

Parent Marylee Sauder stated teachers need to be involved in discussions about block scheduling now, not when the decision has been made. The faculty is a most valuable resource. This would have a negative impact on IB and music. The strong relationships mentioned in the Education Committee meeting already exist.

Eddie Huertas, E. Ross St., questioned the change in Board policy that now allows students to carry cell phones. He cited the large number of text messages his son sent in a billing cycle and noted the challenge this presents to teachers as well.

Superintendent Rivera stated the wording of the policy was changed to reflect past practice. Students are allowed to bring cell phones to school, but they must be locked in their lockers.

Bob Shenk, E. Orange St., spoke regarding the Phase 2 architect selections. He noted the architectural renewal going on all around the city and spoke in favor of urban character of the neighborhoods.

Anna Smith, Springhouse Rd., said it was difficult to complain tonight because she likes the Superintendent. She asked about the change of status for the Assistant Superintendent. There are fights outside of Wickersham and problems with the time changes. The change at Martin to a K-8 program was unknown before it was mentioned in the newspaper. The after school program has gone downhill ever since CAP ran the program. Concerning block scheduling, no other SLC is successful other than the IB program. The district is falling apart and in disarray due to the lack of experience of the Superintendent.

**STUDENT BOARD
REPRESENTATIVE
REPORT (cont.)**

PUBLIC COMMENTS

Superintendent Rivera responded the late start of the after school program was the result of a lack of funding due to the delayed approval of the state budget. He had recommended to the Board that they consider a K-8 program at Martin as part of the renovations at the school, but the design process is a year-long process that will include student, parent, staff and community input. He vowed that he will always side on what is in the best interest of kids.

Shelly Nunn, N. Franklin St., presented a six-page petition requesting a change in the dismissal time of the high school to allow the safe dismissal of Wickersham Elementary students due to the number of fights between high school students. She must walk to pick up her granddaughter every day after school

Beverly Richardson, Waterford Ct., asked the district for professionalism, confidentiality, and accountability. You keep making excuses for young employees, but she wanted to share a news article about a successful 22-year-old elementary teacher. Administrators can look into children's grades, but guidance counselors can't look weekly to help a student or parent who doesn't have access to a computer. When the Superintendent started with the district, he stated that he wanted "well rounded" students, but the block scheduling may affect the music and theater departments. All these changes are being made with the staff being made aware of them. There are still 33 students in some classes and some classes without textbooks. The district is heavy with administrators.

Brian McDonald, Wabank St., echoed comments made previously about block scheduling. Teachers need to be involved, not just IB teachers, but teachers across all SLCs.

Director Miller asked to respond to many of the comments concerning block scheduling by reading from the Education Committee meeting minutes when the issue was discussed:

"The administrators from the high school presented research around block scheduling and discussed areas of concern that would need to be addressed if the school were to adopt this type of schedule next year. Data regarding the current pilot with 138 ninth-graders was shared. Teachers shared the benefits they have seen from implementing this type of course schedule. These benefits included: opportunities to establish relationships, meet with students during the class period and increased time to reach instructional objectives. A parent shared concerns about the students being able to meet specific requirements for IB and AP courses. She stated concerns over students' opportunities to be exposed to the arts and participate in these types of activities. Mr. Rivera shared that as the concept of block scheduling is explored, nothing will be implemented that will jeopardize the students' ability to pass these types of classes and meet the requirements of them, schedules will be formed around courses or classes that require specific amounts of time (IB, AP, ELL) and there will be a variation of the typical 4 x 4 block schedule to best meet the needs of all students."

Dr. Miller concluded by reiterating no decisions have been made. The discussion at the committee meeting was exploratory.

Tabatha Hernandez, N. Lime St., spoke about a recent news article about attendance. Attendance records are not accurate. Students come to school but then leave the campus. Have those issues been addressed to reflect more accurate records?

PUBLIC COMMENTS
(cont.)

Dwight Nolt, Principal of J.P. McCaskey, responded that the attendance was previously taken one time a day, but it is now taken for every period, and parents can view the information in the home access center.

Mrs. Hernandez continued by stating to President Snyder that the issue discussed with him 1-1/2 weeks ago is still unresolved. To Superintendent Rivera she stated she is proud of her volunteer efforts and has never misrepresented herself as a district employee.

Willie Wilhelm noted the recent newspaper article about block scheduling implied the decision on block scheduling has already been made.

Director Rowen stated he was surprised by the article about block scheduling and it was the first he heard of it. He reiterated the Board works within a committee structure, and it is at that level where discussions and exploratory work takes place. He is chairman of the Facilities Committee, and it is within that committee the discussions will take place concerning K-8 at Martin Elementary.

A McCaskey senior stated she appreciates that the district recognizes different students have different needs, and she admires the different SLCs. She encouraged the Board not to just look at statistics from other districts, but look at what is best for our school.

Another student who participates in band and chorus noted he is the type of student who would be affected by block scheduling. It could wipe out a lot of good things at the school.

A young student from the audience presented a written statement from his family expressing concerns about block scheduling. Superintendent Rivera read the statement aloud, which stated the district needs to stop thinking about a "one size fits all" policy.

The student board representative concluded comments about block scheduling by noting that out of 51 candidates who took the AP tests last year, only 10 were from Honors SLC. The other 41 were from other SLCs. This opportunity to participate in classes outside your SLC would be eliminated if you go to block scheduling.

11/17/2009: CONSENT AGENDA: President Snyder made a motion to approve Items (1) and (3) from the Consent Agenda as follows:

- (1) Approval of Minutes: October 20, 2009 Regular Meeting
- (3) Approval of Judiciary Report

Director Howell seconded the motion, which was approved by the following vote:
Aye: Directors Boben, Howell, Marten, McCain, Miller, Owens, Rowen, Simms, and Snyder – 9; Nay – 0.

The final Consent Agenda Item, (2) Personnel Recommendations, was approved on a motion by President Snyder and seconded by Director Marten as follows: *Aye: Directors Boben, Howell, Marten, Rowen, and Snyder – 5; Nay: Directors McCain, Miller, Owens, and Simms – 4.*

PUBLIC COMMENTS
(cont.)

CONSENT AGENDA

Minutes
Judiciary Report

Personnel Recommendations

11/17/2009: EDUCATION COMMITTEE REPORT AND RECOMMEN-

DATIONS: Director Miller reviewed the November 12 meeting and made a motion to approve the following items from the Education Committee Report and Recommendations:

- A. Approval of Minutes: November 12, 2009 Committee Meeting
- C. Permission to Accept Grants:
 - 1. Lancaster County Workforce Investment Board (WIB) in the amount of \$159,202.00
 - 2. Pennsylvania Pre-K Counts Continuation Grant in the amount of \$1,247,450.00
 - 3. 2009-10 Supplemental Title One – ARRA in the amount of \$3,136,203.00
 - 4. Title One Neglected and Delinquent – ARRA in the amount of \$236,386.00

The motion was seconded by Director Marten and approved in a unanimous roll call vote.

Director Miller's motion to approve only the following four contracts/agreements from Item D of the agenda was seconded by Director Marten:

- D. Contracts/Agreements
 - 1. Devi Charan Dulai Sharma – master agreement
 - 2. Lancaster City – not to exceed \$6,600.00
 - 4. EDTHINK, LLC – not to exceed \$4,500.00
 - 5. Boys and Girls Club – not to exceed \$70,691.17

The motion was approved in a unanimous roll call vote.

A motion by Director Miller to approve Education Contract/Agreement #3 for Lancaster-Lebanon IU 13 – not to exceed \$71,019.00 was seconded by Director Rowen. The motion carried by the following vote: *Aye: Directors Boben, Howell, Marten, McCain, Miller, Owens, Rowen, and Snyder – 8; Nay – 0; Recuse: Director Simms – 1.*

The final Education Contract/Agreement is detailed below:

6. Spanish American Civic Association – not to exceed \$421,096.00
It was approved on a motion by Director Miller, seconded by Director Rowen, as follows: *Aye: Directors Boben, Howell, Marten, McCain, Rowen, Simms, and Snyder – 7; Nay: Directors Miller and Owens – 2.*

Director Miller's motion to approve the following item was seconded by Director Marten.

- E. Extended Day Enrichment Programs Contract/Agreement:
 - 1. Lancaster Recreation Commission

The vote on the motion was unanimous in a roll call vote.

Grant Updates listed on the Education Committee Agenda as an information item are as follows:

- 1. Teacher Quality Partnership
- 2. CVS Community Grants for Public Schools
- 3. Laura Bush Foundation for America's Libraries

**EDUCATION
COMMITTEE
REPORT AND
RECOMMENDATIONS**

Minutes
Permission to Accept

Contracts/Agreements

Extended Day Enrichment
Program
Contract/Agreement

Grant Updates

4. Highmark Healthy High 5 School Challenge Grant for Burrowes Elementary
5. Highmark Healthy High 5 School Challenge Grant for King Elementary
6. Highmark Healthy High 5 School Challenge Grant for Wickersham Elementary
7. Highmark Healthy High 5 School Challenge Grant for Washington Elementary
8. Highmark Healthy High 5 School Challenge Grant for Price Elementary
9. Highmark Healthy High 5 School Challenge Grant for Martin Elementary
10. Highmark Healthy High 5 School Challenge Grant for Lincoln Middle School
11. Highmark Healthy High 5 School Challenge Grant for Lafayette Elementary
12. Highmark Healthy High 5 School Challenge Grant for Hamilton Elementary

11/17/2009: FINANCE COMMITTEE REPORT AND RECOMMENDATIONS:

President Snyder made a motion to approve the following items from the Finance Committee Report and Recommendations:

- A. Approval of Minutes: November 11, 2009 Committee Meeting
- B. Contracts/Agreements:
 1. SunGard Public Sector – not to exceed \$6,750.00
 2. B. J. Baldwin Electric, Inc. – master agreement
 3. St. Paul’s United Methodist Church – not to exceed \$18,720.00
 4. The Tri-M Group, LLC/Tri-M Building Automation – master agreement
- D. Approval of 2008-2009 Student Activity Fund Report ending June 30, 2009
- E. Local Economic Recovery Tax Abatement (LERTA) Revisions and Extension
- F. Approval of Monthly Financial Reports

The motion was seconded by Director Rowen and approved by the following vote:
Aye: Directors Boben, Howell, Marten, McCain, Miller, Owens, Rowen, Simms, and Snyder – 9; Nay – 0.

A motion was made by President Snyder and seconded by Director Rowen to approve the final Finance Committee agenda item described below:

- C. Approval of contract for Fidevia LLC for Phase II projects – estimated \$1,250,000.00

Director Rowen asked for a legal opinion from Mr. Frankhouser for a requirement of a request for proposal for this contract. Mr. Frankhouser stated an RFP is not prohibited, but it is not obligated.

Director Miller reasoned an RFP should have been sent for Phase II since one was for Phase I. Phase II will cost more.

EDUCATION COMMITTEE (cont.)
Grant Updates (cont.)

FINANCE COMMITTEE REPORT AND RECOMMENDATIONS

Minutes
Contracts/Agreements

2008-2009 Student Activity Fund Report
LERTA Revisions and Extension
Monthly Financial Reports

Contract for Fidevia LLC for Phase II projects

Director Owens suggested the item should be tabled for discussion at next month's Finance Committee meeting.

Director Rowen stated he is pleased with Fidevia, and they are significantly under the national average in costs.

Director Miller said the Board never got a list of what they accomplished, only descriptions of different jobs. An RFP will give us more information.

Director Owens agreed that she likes Fidevia, and they do a great job. However, in the name of transparency, we need more discussion. She made a motion to table the previous motion to allow further discussion. The motion to table was seconded by Director Miller. Prior to voting, Mr. Przywara responded to Director Boben's question by stating the work would probably not begin before six months. He also responded to Director Marten that there would be no negative impact if the Board delayed their decision. The motion to table action on the Fidevia contract for Phase II projects was approved as follows: *Aye: Directors Boben, Marten, McCain, Miller, Owens, and Simms – 6; Nay: Directors Howell, Rowen, and Snyder – 3.*

11/17/2009: EXTRA-CURRICULAR COMMITTEE REPORT AND RECOMMENDATIONS: Director Owens noted the minutes of previous Extra-Curricular Committee meetings have not included everyone in attendance, but future minutes will reflect them. She made a motion to approve the minutes of the meeting of November 9, 2009. Following a second by Director McCain, the minutes were approved in a unanimous roll call vote.

On a motion by Director Howell, which was seconded by Director Marten, the 2009-2010 J.P. McCaskey Campus Student Activity Clubs were approved as follows: *Aye: Directors Boben, Howell, Marten, McCain, Miller, Owens, Rowen, Simms, and Snyder – 9; Nay – 0.*

Mrs. Beverly Richardson asked about dispensers with hand sanitizers. Superintendent Rivera stated the PA Department of Health and PA Department of Education are sending supplies to schools. Some have been received, but not all schools yet.

Director Owens' questioned the installation of dispensers in the cafeteria areas at McCaskey, and Mr. Przywara responded the initial cost is over \$200,000.

11/17/2009: FACILITIES COMMITTEE REPORT AND RECOMMENDATIONS: Director Rowen reviewed the two most recent meetings of the Facilities Committee. Director Howell made a motion to approve the minutes of the October 21 and November 4, 2009 meetings. Following a second by Director McCain, the motion was approved in a unanimous roll call vote.

Director Rowen made a motion to approve two architectural firms for Phase II of the Capital Improvement Program, M&M Architects and Reese, Lower, Patrick & Scott Ltd. The motion was seconded by Director Owens and approved as follows: *Aye: Directors Boben, Howell, Marten, McCain, Miller, Owens, Rowen, Simms, and Snyder – 9; Nay – 0.*

**FINANCE COMMITTEE
REPORT (cont.)**

Contract for Fidevia LLC
for Phase II projects (cont.)

**EXTRA-CURRICULAR
COMMITTEE
REPORT AND
RECOMMENDATIONS**

Minutes

2009-2010 Student
Activity Clubs

**FACILITIES
COMMITTEE
REPORT AND
RECOMMENDATIONS**

Minutes

11/17/2009: DISCUSSION: None

DISCUSSION

11/17/2009: DISCUSSION/ACTION: President Snyder made a motion to approve only the following payments from the invoice listings: #00315051, 00315340, and WIU11039 for Lancaster-Lebanon IU 13; #00315337 for Lancaster County; #WSTS1010 and WSTS1103 for Substitute Teacher Service. Following Director Marten's second of the motion, it was approved as follows: *Aye: Directors Boben, Howell, Marten, McCain, Miller, Owens, Rowen and Snyder – 8; Nay – 0; Recuse: Director Simms – 1.*

DISCUSSION/ACTION
Payments (Invoice Listings)

A motion to approve #00315043 and 00315556 for Franklin & Marshall College and #00315353 for Linda T. Owens was made by President Snyder and seconded by Director Rowen. Approval was as follows: *Aye: Directors Boben, Howell, Marten, McCain, Miller, Rowen, Simms, and Snyder – 8; Nay – 0; Recuse: Director Owens – 1.*

President Snyder's motion to approve all other payments was seconded by Director Rowen and approved in a unanimous roll call vote.

11/17/2009: REPRESENTATIVE REPORTS:

REPRESENTATIVE REPORTS
IU 13

Director Howell reported for IU 13's Board that their latest newsletter was included in the most recent Friday letter. She was not able to attend the last meeting and reminded the Board that a new representative is needed. She thanked the Board for the opportunity to represent them.

Director Rowen had nothing to report for LCCTC.

LCCTC

Director Boben had no report for Lancaster Recreation Commission.

Lancaster Recreation Commission

11/17/2009: OLD BUSINESS: None

OLD BUSINESS

11/17/2009: NEW BUSINESS: None

NEW BUSINESS

11/17/2009: INFORMATION: None

INFORMATION

11/17/2009: ADJOURNMENT: President Snyder expressed his good wishes to the new Board Directors. Director Owens made a motion to adjourn, which was seconded by Director Marten. President Snyder adjourned the meeting at 8:45 p.m.

ADJOURNMENT

Attest:

Rita Balogh
Board Secretary