

SCHOOL DISTRICT OF LANCASTER SCHOOL BOARD
Lancaster, Pennsylvania

Regular Meeting
July 21, 2009

The School District of Lancaster School Board held a regular meeting on Tuesday, July 21, 2009 at 7:00 p.m. at J.P. McCaskey High School, Lancaster, Pennsylvania. The following members of the Board were present:

Mr. Patrick Snyder, President
Mr. Michael Rowen, Vice President
Mrs. Barbara Boben
Mrs. Marta Howell
Mrs. Stacey Marten
Mrs. Jacqueline McCain
Dr. Nenita Faller-Miller
Mrs. Linda Troublefield Owens
Ms. Janelle M. Simms

Officers: Mr. Pedro Rivera, Superintendent
Mr. Matt Przywara, Treasurer
Mrs. Rita Balogh, Secretary

Legal Counsel: Mr. Robert Frankhouser, Solicitor

7/21/2009: CALL TO ORDER: The meeting was called to order at 7:05 p.m. by President Snyder. Roll call was answered by: *Directors Boben, Howell, Marten, McCain, Miller, Owens, Rowen, Simms, and Snyder – 9; Absent – 0.* The Pledge of Allegiance was recited in unison. President Snyder announced the Board of School Directors held an Executive Session on June 23, 2009 for the purpose of discussing matters involving employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion, or disciplining of specific or prospective officers or employees.

7/21/2009: ADDENDUMS AND CORRECTIONS: Director Owens made a motion to remove for a separate vote Consent Agenda Item 2, Personnel Recommendations. The motion was seconded by Director McCain and approved in a unanimous roll call vote.

7/21/2009: APPROVAL OF AGENDA: The revised agenda was approved in a unanimous roll call vote on a motion by Director Howell, which was seconded by Director Rowen.

7/21/2009: SUPERINTENDENT’S REPORT:
Superintendent Rivera offered congratulations and presented a commendation to Lancaster City Policeman, Officer Ted Makauskas, for his dedicated years of service to the students of the School District of Lancaster teaching the T.E.A.M. (Teaching, Education and Mentoring) program, law enforcement classes at Phoenix Academy, and volunteering countless hours in district after-school programs and in honor of his receipt of the 2009 Exceptional Service Award at the recent National Association of School Resource Officers conference in Baltimore.

CALL TO ORDER

**ADDENDUMS AND
CORRECTIONS**

**APPROVAL OF
AGENDA**

**SUPERINTENDENT’S
REPORT**

Officer Makauskas acknowledged many District staff members who helped to implement the T.E.A.M. program eight years ago and who continue to support his efforts.

Superintendent Rivera continued his report by stating the first session of summer school ended last week. Approximately 430 students from across the county took advantage of the credit recovery and advanced credit program. The second session started yesterday.

Prior to the August 18th Board Meeting, we will recognize our Summer School Graduates in the J.P. McCaskey Auditorium at 6:30 p.m. Please come out to support our students who have earned this achievement.

The first day of school for the 2009-10 school year is Thursday, September 3 for grades kindergarten through 9, and Friday, September 4 for grades 10, 11, and 12. As a reminder, the District changed the early dismissal schedule to only include the 2nd Wednesday of each month. On those dates, secondary students will be released after lunch at noon, and elementary students will be released at 12:30 p.m. Please make note of this change for next school year.

Capital Improvement Plan Update

Phase I construction is proceeding at all four sites.

The District received over 50 responses from interested architects for Phase II projects. Those responses have been reviewed by the Facilities Committee and a request for qualifications has been sent to 20 of those firms.

7/21/2009: PUBLIC COMMENTS:

Anna Smith, Springhouse Rd., suggested retired staff members who are listed on Personnel Recommendations as consultants for up to \$400 per day should volunteer their time. She would like to see Board committee meetings be friendlier since the Board currently sits at tables in a square shape with some of their backs to audience members, and agendas are not always readily available.

7/21/2009: CONSENT AGENDA: Director Owens made a motion to approve Consent Agenda Items (1) and (3) as follows:

- (1) Approval of Minutes:
 - June 16, 2009 Regular Meeting
 - June 30, 2009 Special Meeting – Adoption of 2009-2010 Proposed Final Budget and Alternative Education Program
- (3) Approval of Judiciary Report

Director Howell seconded the motion, which was approved by the following vote:
Aye: Directors Boben, Howell, Marten, McCain, Miller, Owens, Rowen, Simms, and Snyder – 9; Nay – 0.

Director Howell made a motion to approve Consent Agenda Item (2), Personnel Recommendations. Following a second by Director Marten, the motion carried as follows: *Aye: Directors Boben, Howell, Marten, McCain, Rowen, Simms, and Snyder*

SUPERINTENDENT'S REPORT (cont.)

PUBLIC COMMENTS

CONSENT AGENDA

Minutes

Judiciary Report

Personnel Recommendations

– 7; Nay: Directors Miller and Owens – 2.

7/21/2009: EDUCATION COMMITTEE REPORT AND RECOMMEN-

DATIONS: Director Miller reviewed the minutes of the July 9, 2009 meeting before making a motion to approve them. Director Marten seconded the motion, and the meeting minutes were approved in a unanimous roll call vote.

The following Grant Updates are an informational item:

1. Safe and Drug Free Schools and Communities
2. Refugee School Impact Grant (RSIG)

Director Miller’s motion to approve the following items from the Education Committee Report and Recommendations was seconded by Director Rowen:

C. Contracts/Agreements (Roll Call)

1. Lead to Learn – not to exceed \$499,250.00
3. Pennsylvania Counseling Services – not to exceed \$26,000.00
4. Kinder Associates, LLC – master agreement
5. Rose M. Thomas – not to exceed \$2,050.00

D. Extended Day Enrichment Programs Contracts/Agreements (Roll Call)

1. Mary L. Benson – Harmony Hill Puppet Theater
2. Concerned Black Men, Inc.
3. CTC Education Enterprises, Inc.
4. Miguel DeJesus
5. Pennsylvania Dutch Council (Boy Scouts of America)
6. Prime Time Tumbling
7. Banji Santiago
8. Ten Paths, Inc.
9. Sheryl Trower – The Etiquette School of Central PA
11. YMCA of Lancaster
12. YWCA

E. Approval of 2009-2014 Strategic Plan:

- Academic Standards and Assessment
- Educational Technology
- Professional Education
- Special Education
- Student Services
- Teacher Induction

The motion was approved as follows: *Aye: Directors Boben, Howell, Marten, McCain, Miller, Owens, Rowen, Simms, and Snyder – 9; Nay – 0.*

Director Miller’s motion to approve the remaining two items from the Education Committee Report and Recommendations was seconded by Director McCain. Those two items are detailed below:

C. Contracts/Agreements

2. T.W. Ponessa – not to exceed \$46,000.00

D. Extended Day Enrichment Programs Contracts/Agreements

1. T.W. Ponessa & Associates Counseling Services, Inc.

Approval of the motion was as follows: *Aye: Directors Boben, Marten, McCain, Miller, Owens, Rowen, Simms, and Snyder – 8; Nay – 0; Recuse: Director Howell – 1.*

**EDUCATION COM-
MITTEE REPORT AND
RECOMMENDATIONS**

Minutes

Grant Updates

Contracts/Agreements

Extended Day Enrichment
Programs Contracts/
Agreements

2009-2014 Strategic Plan

Contract/Agreement

Extended Day Enrichment
Programs Contract/
Agreement

Director Marten noted that teachers and students had received their assignments for next school year before the end of the school year and complimented the District on this improvement.

7/21/2009: FINANCE COMMITTEE REPORT AND RECOMMENDATIONS: President Snyder made a motion to approve all items from the Finance Committee Report and Recommendations with the exception of B8, as detailed below:

- A. Approval of Minutes: July 15, 2009 Committee Meeting
- B. Contracts/Agreements:
 - 1. Prismworks Technology, Inc. – not to exceed \$15,000.00
 - 2. Debra M. Kriete – not to exceed \$22,500.00
 - 3. Lancaster Computer Solutions – master agreement
 - 4. Toshiba Financial Services – not to exceed \$82,098.80
 - 5. Medical Staffing Network – not to exceed \$30,000.00
 - 6. Weidenhammer Systems – not to exceed \$11,561.00
 - 7. Musco Lighting LLC – master agreement
 - 9. Camelot for Kids – not to exceed \$1,410,000.00
- C. Approval of Bid:
 - Bid 2914 IU Audiovisual Equipment
- D. Approval of Change Order: Project B25 – Network Security Camera & Recording at High School for \$4,048.50
- E. Permission to Submit PlanCon G and PlanCon H to Pennsylvania Department of Education:
 - 1. Lafayette Elementary School
 - 2. Wharton Elementary School
 - 3. Ross Elementary School
- F. Approval of Monthly Financial Reports

Director Howell seconded the motion, and it was approved as follows: *Aye: Directors Boben, Howell, Marten, McCain, Miller, Owens, Rowen, Simms, and Snyder – 9; Nay – 0.*

Director Owens made a motion, seconded by Director Howell, to approve the remaining Contract/Agreement:

- 8. Covenant United Methodist Church – not to exceed \$2,690.00

The motion was approved by the following vote: *Aye: Directors Boben, Howell, Marten, McCain, Miller, Owens, Rowen, and Simms – 8; Nay – 0; Recuse: Director Snyder – 1.*

7/21/2009: EXTRA-CURRICULAR COMMITTEE REPORT AND RECOMMENDATIONS: Director Owens reviewed the Extra-Curricular Committee meeting of July 13, 2009, highlighting the presentation of the Junior ROTC program at Reading and stating that she hopes to see a program in place at the high school within the next couple years. Director Howell's motion to approve the meeting minutes was seconded by Director Marten and approved by unanimous roll call vote.

Director Marten commended the coaches who have volunteered their time for summer programs and noted this is above and beyond their regular responsibilities.

**EDUCATION
COMMITTEE (cont.)**

**FINANCE COMMITTEE
REPORT AND
RECOMMENDATIONS**

Minutes
Contracts/Agreements

Approval of Bid

Approval of Change
Order

PlanCon Documents

Monthly Financial Reports

Contract/Agreement

**EXTRA-CURRICULAR
COMMITTEE
REPORT AND
RECOMMENDATIONS**

Minutes

7/21/2009: FACILITIES COMMITTEE REPORT AND RECOMMENDATIONS: Director Rowen reviewed the July 8th Facilities Committee meeting.

Director Miller spoke about the previous process for the selection of an architect for Phase I and asked what the rush is now for Phase II.

Director Rowen clarified the list of responders to the Request for Qualifications will be whittled to 5 to 8, and then the Board will be involved in the selection process. Director Boben noted there is a time frame for the feasibility study. Director of Facilities Harry Snavely concurred that the current feasibility study expires in September.

Anna Smith noted an exception to Director Rowen's comments regarding the requested use of facilities by the Unitarian Universalist Church that currently the use of our buildings by outside organizations is restricted to the benefit of our students. The Lancaster Recreation Commission also uses our facilities for programs for adults.

Director Boben's motion to approve the minutes of the July 8, 2009 Facilities Committee was seconded by Director McCain and approved in a unanimous roll call vote.

7/21/2009: DISCUSSION:

Revisions to the following Board Policies were introduced for first readings:

- 006 Meetings
- 138.1 Provisions of Title III Services to Private Schools
- 211 Student Accident Insurance
- 618 Student Activity Funds

In addition, the following obsolete Board Policy was introduced for first reading for its deletion:

- 206A Position Paper – Attendance Zones

Director Marten asked if we currently provide services under Title III. Dr. Arthur Abrom, Coordinator for Title I and Federal Programs, responded the District is responsible for all ELL students who reside within our boundaries. We don't provide teachers for private schools, but we do provide materials and professional development for teachers.

Director Owens questioned why the Student Activity Funds policy states under Graduating Classes that classes can't use funds they raise for class reunions. Matt Przywara, Chief Financial Officer, stated the Public School Code expressly prohibits it, and perhaps the policy may need to reference that fact. He explained that students are no longer students after they have graduated. Solicitor Bob Frankhouser added that you don't want funds to be stagnant for 20 years, so the fund must end when the graduating class leaves. President Snyder asked that the Public School code be referenced in this section of the policy. Director Rowen asked if a class can donate excess funds to another organization, and Mr. Przywara responded in the affirmative with the approval of the students.

FACILITIES COMMITTEE REPORT AND RECOMMENDATIONS

Minutes

DISCUSSION

Revisions to Board Policies (First Readings)

Deletion of Obsolete Board Policy (First Reading)

Director Marten asked a question about the Student Accident Insurance policy. Why is varsity football the only sport mentioned? Superintendent Rivera will respond to this request for information in the Board's Friday letter.

7/21/2009: DISCUSSION/ACTION: President Snyder made a motion to all payments/invoice listings except for the following which are removed for separate votes: #00312786 for Franklin & Marshall; 00313307 for Linda T. Owens; #00312907 and 00313302 for Lancaster County Career and Technology Center; #00312908 and 00313303 for Lancaster County; #00312910, 00313304, and 0WLANLEB for Lancaster Lebanon IU 13; #0WSTS060 and 0WSTSJUN for Substitute Teacher Service; #00313218 for T.W. Ponessa; and #00313296 for Jacqueline McCain. Following Director Owens' second of the motion, it was approved as follows: *Aye: Directors Boben, Howell, Marten, McCain, Miller, Owens, Rowens, Simms, and Snyder – 9; Nay – 0.*

A motion to approve payment #00312786 for Franklin & Marshall and #00313307 for Linda T. Owens was made by President Snyder and seconded by Director Marten. It was approved as follows: *Aye: Directors Boben, Howell, Marten, McCain, Miller, Rowen, Simms, and Snyder – 8; Nay – 0; Recuse: Director Owens – 1.*

President Snyder made a motion to approve payments #00312907 and 00313302 for Lancaster County Career and Technology Center; #00312908 and 00313303 for Lancaster County; #00312910, 00313304, and 0WLANLEB for Lancaster Lebanon IU 13; and #0WSTS060 and 0WSTSJUN for Substitute Teacher Service. Director Marten seconded the motion, which was approved by the following vote: *Aye: Directors Boben, Howell, Marten, McCain, Miller, Owens, Rowen, and Snyder – 8; Nay – 0; Recuse: Director Simms – 1.*

Following a second by Director Marten, President Snyder's motion to approve payment #00313218 for T.W. Ponessa & Assoc. was approved as follows: *Aye: Directors Boben, Marten, McCain, Miller, Owens, Rowen, Simms, and Snyder – 8; Nay – 0; Recuse: Director Howell – 1.*

On a motion by President Snyder, seconded by Director Miller, payment #00313296 for Jacqueline McCain was approved as follows: *Aye: Directors Boben, Howell, Marten, Miller, Owens, Rowen, Simms, and Snyder – 8; Nay – 0; Recuse: Director McCain – 1.*

7/21/2009: REPRESENTATIVE REPORTS:

Director Howell reported Director Marten was going to attend the most recent IU 13 Board meeting in her absence; however, her automobile was hit on the way to the meeting, so she was unable to attend.

Director Rowen attended the LCCTC Joint Operation Committee meeting, but he had nothing to report.

Director Boben had nothing to report for the Lancaster Recreation Commission Board.

DISCUSSION (cont.)
Board Policies (First Readings) (cont.)

DISCUSSION/ACTION
Approval of Payments (Invoice Listings)

REPRESENTATIVE REPORTS
IU 13

LCCTC

Lancaster Recreation Commission

7/21/2009: OLD BUSINESS: None

OLD BUSINESS

7/21/2009: NEW BUSINESS: None

NEW BUSINESS

7/21/2009: INFORMATION: Director Owens presented highlights from the recent Council of Urban Boards of Education (CUBE) conference she and Director McCain attended in Chicago. A session by the Chicago School District dealt with finances and showed how they were able to save millions of dollars and cut their business staff in half with Oracle software. The subject of a session presented by Vicki Phillips was getting students college-ready through the use of Standards, educating more globally, and incorporating the use of data more effectively. A communications session offered suggestions on being proactive and using the media to get our message out to the community.

INFORMATION

7/21/2009: ADJOURNMENT: Director Owens made a motion to adjourn, which was seconded by Director McCain and approved in a unanimous voice vote. President Snyder adjourned the meeting at 7:58 p.m.

ADJOURNMENT

Attest:

Rita Balogh
Board Secretary